



Sections New Officers Orientation
Friday, August 18, 2023 | 9 am – 12:30 pm



[ZOOM REGISTRATION](#) | [ONLINE MATERIALS](#)

Technical difficulties email: Jake.Stoffle@TexasBar.com

AGENDA

9:00	Welcome & Introductions	Lyndsay Jackson, Sections Department Director
9:05	Opening Remarks and Executive Director Update	Trey Apffel, Executive Director
9:20	President's Update	Cindy Tisdale, President
9:30	Legislative Program	KaLyn Laney, Deputy Executive Director
9:40	State Bar Legal Counsel Update: Bylaws, Board Policy Manual, Contracts, Open Records, Membership Lists <i>Keller and McDonald</i>	Chris Ritter, Chief Legal Counsel Office of Legal Counsel
9:55	LGBT Law Section Proposed Name Change Introduction	Sonya Hoskins, Chair Section Representative to the Board
10:05	LGBT Law Section Proposed Name Change	Derek Mergele-Rust, Chair LGBT Law Section
10:10	State Bar Annual Meeting & <i>Texas Bar Journal</i> Ads	Caryn Truitt, Manager Marketing and Outreach
10:15	Section Finances and Treasurer Duties	Rhonda Bridges, Sections Accounting Manager Accounting Department
10:40	Budgets, Financial Policies & Procedures, Audits, & More!	Tracy Jarratt, CFO Gwendolyn McDade, Controller Accounting Department
11:05	Parliamentary Procedure and How to Run a Meeting	Hon. Audrey Moorehead, Former Chair Council of Chairs
11:15	A Year in the Life of a Section Chair	Julie Glover, Vice Chair Council of Chairs
11:35	Eblasts & Newsletters	Jake Stoffle, Meeting & Program Planner Abbey Harrington, Comm. & Program Coordinator Sections Department
11:55	Have a Successful Year: Working with the Sections Department, Retreats, Meetings, CLEs & More!	Lyndsay Jackson, Sections Department Director
12:25	Q&As	
12:30	Adjourn	