



AGENDA

Section Chairs, Treasurers (and Other Officers) Orientation Monday, August 1, 2022 | 9 am – 12:30 pm



[ZOOM REGISTRATION](#) | [ONLINE MATERIALS](#)

Technical difficulties email: Jake.Stoffle@texasbar.com

9:00	Welcoming Remarks and Executive Director Update	Trey Apffel, Executive Director State Bar of Texas
9:15	State Bar Legal Counsel Update: Bylaws, Board Policy Manual, Contracts, Open Records, Membership Lists <i>Keller and McDonald</i>	Brad Johnson, In House Counsel Chris Ritter, In House Counsel Office of Legal Counsel
9:30	Legislative Program	KaLyn Laney, Deputy Executive Director State Bar of Texas
9:40	State Bar Annual Meeting & <i>Texas Bar Journal</i> Ads	Caryn Truitt, Manager Marketing and Outreach
9:50	Section Finances and Treasurer Duties	Rhonda Bridges, Section's Accountant Accounting Department, State Bar of Texas
10:15	Budgets, Financial Policies & Procedures, Audits, Inflation & More!	Tracy Jarratt, CFO Gwendolyn McDade, Controller Accounting Department, State Bar of Texas
10:40	A Year in the Life of a Section Chair	Emily Miller, Chair Council of Chairs
11:00	Eblasts, Newsletters + Retreats, Meetings & CLEs	Lyndsay Jackson, Meeting & Program Planner Sections Department, State Bar of Texas
11:30	Have a Successful Year: Working with the Sections Department	Tracy Nuckols, Director Sections Department, State Bar of Texas
12:00	Adjourn	