

Agenda
Section Chair, Treasurer (and Other Officers) Orientation

August 2 – Via Zoom 10:30 am to 1:00 pm Central Time

For materials visit: [New Chair & Treasurer Orientation 2021 – Sections Dept \(TexasBarSections.com\)](https://www.texasbar.com/sections/sections-dept-orientation-2021)

Technical difficulties joining: William.Korn@texasbar.com

10:30	Welcoming Remarks and Executive Director Update	Trey Apffel, Executive Director State Bar of Texas
10:45	President’s Update	Sylvia Borunda Firth, President State Bar of Texas
11:00	State Bar Legal Counsel: Bylaws, Board Policy Manual, Contracts, Open Meetings, Open Records, Section Membership Lists	Brad Johnson, In-House Counsel Office of Legal Counsel, State Bar of Texas
11:15	Legislative Program	KaLyn Laney, Deputy Executive Director State Bar of Texas
11:30	Section Finances and Treasurer Duties	Sandra Carlson, Controller Accounting Department, State Bar of Texas
11:50	Section Financial Highlights	Tracy Jarratt, Chief Financial Officer State Bar of Texas
12:00	State Bar Annual Meeting	Susan Brennan, Manager Marketing and Outreach
12:15	Eblasts, Marketing and Newsletters	Natalie Myhra, Meeting & Program Planner Sections Department Will Korn, Program Planner & Tech Specialist Sections Department
12:30	Have a Successful Year: Working With the Sections Department	Tracy Nuckols, Director Sections Department, State Bar of Texas
1:00	Adjourn	
Bonus Presentations – Recorded Last Year:		
	A Day in the Life of a Section Chair	Tina Green, Chair Council of Chairs
	Recent Changes to the State Bar Board Policy Manual for Sections (Eff. June 2020)	Kathryn Murphy, Chair Section Representatives to the Board Committee
	Record Retention 101	Caitlin Bumford, Immed. Past Director Archives State Bar of Texas