



**REAL ESTATE, PROBATE AND TRUST LAW SECTION
OF THE STATE BAR OF TEXAS
2016 - 2017 GRANT APPLICATION**

INSTRUCTIONS:

Please review REPTL's Grant Criteria before completing this application.

Please type or print clearly and answer all questions completely. Attach additional pages and use additional lines as necessary. If you are unable to answer a question, please give a brief explanation why.

Submit applications in electronic format and confirm that your application and attachments were received.

DEADLINE:

Applications must be received by the Real Estate, Probate and Trust Law Section of the State Bar of Texas no later than 5:00 p.m., Monday, February 13, 2017. Applications submitted after this deadline will not be considered.

Submit your completed application form (with attachments) via email to sections@texasbar.com. Include "REPTL Grant Application" in the subject line.

Applicants will be informed if a grant has been awarded on or before **May 31, 2017**.

For more information or questions, please contact:

Tracy Nuckols
tnuckols@texasbar.com
(800) 204-2222, ext. 1710
(512) 427-1710 (direct Austin)
(512) 427-4376 (fax)
(Include "REPTL Grant Application" in the subject line.)



1. Name of Organization: _____
2. Primary Contact and Title: _____
3. Contact Information:
 - Address: _____

 - Telephone: _____
 - Fax: _____
 - E-mail: _____
 - Website: _____
4. IRS Tax ID Number: _____
5. Fiscal Year Dates: _____
6. Is your organization:
 - a. A Section 501(c) non-profit organization? Yes No . If so, please include a copy of your IRS exemption letter. If not, please identify your organization's tax status. _____
 - b. Associated with any religious, political, or other special interest group? Yes No . If so, please describe in detail.
 - c. Involved now or within the past ten years in any civil or criminal suit as a defendant, plaintiff, or other party? Yes No . If yes, please provide a brief explanation of the lawsuit, including its outcome or anticipated outcome.
7. Provide a brief description of your organization, what it does, and the impact its services has on your community, including your mission statement, purpose and goals.
8. What is the amount of your grant request? \$ _____
9. Fully describe the project for which your organization is making this grant request including:

- a. How the grant, if awarded, be used?
 - b. How the project improves the justice system or provides access to the civil justice system or fundamental legal services for Texans typically underserved by the legal system.
 - c. The demographic that will benefit from the project, the size of the project target group, and the geographic area to be served.
 - d. Plans for staffing (both employee and volunteer).
 - e. A timeline for implementation of the project, including anticipated start- and end-dates. If this is an ongoing project, provide the project's initiation date and describe how your work is ongoing.
 - f. How the project satisfies REPTL's Grant Criteria, and if not, how and why it does not.
 - g. Attach or provide links to any published material that you feel helps describe your project.
10. Provide a budget for your project and detail the percentage of that budget that this grant request will fund.
11. List any additional sources of funding and the amounts that are currently committed to this project, including funding sources that are pending and the source organization's anticipated decision date.
12. How might this project be funded if REPTL does not award this grant?
13. Do you agree to submit a report within one year of receiving grant funds that details the results of the grant project, includes any written or published materials created with the funds, and provides an accounting that specifies the use of all funds awarded? Yes No .

Note: REPTL'S Public Service Committee reserves the right to request supplemental information in order to make an informed decision.

VERIFICATION

By signing below, you confirm that, to the best of your knowledge, the information provided above is true and correct.

Signature

Date

Printed Name